

REGULAR MEETING
EFFINGHAM WATER AUTHORITY

The regular meeting of the Effingham Water Authority was held on Monday, January 14, 2019, at 5:30 P.M., at The Effingham Public Library, 200 N. Third Street, Effingham, Illinois. The meeting was called to order by Chairman Brown. Roll call was taken, with the following trustees present: Rob Brown, Chris Kabbes and Jim Boos.

(see attached list for others present)

Mr. Boos moved to approve the minutes of the regular meeting dated 11/12/18. Motion seconded by Mr. Kabbes, motion carried.

Mr. Boos moved to approve the treasurer's report. Motion seconded by Mr. Brown, motion carried.

Mr. Kabbes moved to approve the list of bills for November and December 2018. Motion seconded by Mr. Brown, motion carried.

Mr. Boos moved to approve the Audit Report for FY 2017-2018. Motion seconded by Mr. Brown. Mr. Brown reminded that Mike Johnston recommended having budgets for all accounts not just the tax account. The office manager and Mike Dirks are working on budgets.

Replat of Wente & Wenthe No. 2 Subdivision, Lot 63 & Lot 64:

Tom Kern addressed the Board regarding a survey of replatting of Lot 63 and 64. The tenants have come to a contractual agreement regarding the replat. Tentative agreement was given to proceed with the replatting. Mr. Siemer gave guidance as to how Mr. Kern was to continue with getting the replat and new description of the properties. Mr. Brown moved to approve. Motion seconded by Mr. Boos, motion carried.

Campground Improvement Agreement:

Scott Conant addressed the Board regarding reimbursement for improvements for the year 2017. As per the Amendment to Lease recorded 02.07.2014, the reimbursement would be for the first two (2) years (2014 and 2015) and consider a third year (2016) on the same terms. Mr. Brown stated that this offer is offered to new tenants where major renovations/repairs are necessary and usually not extended; however, the Board would be open to listen to a presentation from Mr. Conant at a future meeting.

Marina Sub-Lease:

Brian Larson presented the Board with a Sub-Lease dated January 1, 2019 with Schultz's Establishments, LLC and Deb's

Catering, Inc. for one (1) year. Mr. Larson also discussed changes and renovations that may be implemented this year.

Currently there are two (2) scheduled entertainments:

Moccasin Creek June 20 - June 24, 2019

Summer Sundown September 14 - September 15, 2019

He mentioned that a Blues Festival may be in the works.

There will be some construction changes at the stage area including having seven (7) flushable toilets.

Mr. Brown reported that the City of Effingham used 22 million gallons of water in the month of November and 26 million gallons in the month of December. Total usage for the year was 434 million gallons with the highest consumption month May with 55 million gallons

Non-Agenda Items:

None

Attorney's Report:

None

Superintendent's Report:

Mike Dirks stated that the water was 1" below normal pool level and that he processed 1 permit.

Office Manager's Report:

Sue Verdeyen reported that she processed 3 lease transfers in November (1 buyer backed out) and 6 lease transfers in December (5 of which were just name changes).

Committees:

Tom Ryan, on behalf of Parks and Recreation, reported that ground has been broken for disc golf, cutting the underbrush and grinding 6" and smaller trees. He has been invited to the Illinois Park Conference in Chicago where he will be able to make contacts for future assistance in the project.

Brad Hastings reported that Bob Einhorn would be taking over for the Water Quality Committee and that they are re-organizing.

He also reported on behalf of the Boating Committee. At their committee meeting they discussed permanent anchoring of buoys, lighted buoys and adding additional sticker to put with the Boat Stickers addressing the recurrent violations and putting up signage with the same information. Mr. Hastings suggested trying a few permanent anchoring of buoys at first. If lighted buoys are approved, they will seek funding.

The meeting was adjourned by Mr. Brown at 6:10 p.m.

Chairman

Secretary

January 14, 2019 MEETING

PLEASE PRINT YOUR NAME:

Rob Brown

Jim Bross

Chris Kabber

Mike Dirks

Dirk Verduyn

TOM KEAN

Chad West

Chad West

DAN WOODS

TED RHODES

Brian Lars

Brad Hastings

Tom Ryan

Dawn Schell

LIST OF BILLS - NOVEMBER 2018

payable at December meeting		
GENERAL/TAX ACCOUNT:		
The Law Group	Rent	\$400.00
Consolidated Communications	telephone	
Doehring, Winders & Co. LLP	professional fees	\$225.00
Frontier	telephone	
Lake Sara Water Coop	utilities	\$18.00
MediaCom	utilities	\$175.87
Michael Johnston	professional fees	\$2,400.00
Norris Electric	utilities	\$532.83
Q. Anthony Siemer	professional fees	\$240.00
Sanitation Service	trash	
Verizon Wireless	cell phone	\$290.59
Dave Unkraut	payroll	\$951.41
Dave Unkraut	payroll	\$951.42
Dave Unkraut	payroll	\$951.41
David Budde	payroll	\$125.85
Dave Budde	payroll	\$404.49
Dave Budde	payroll	\$516.29
Betty Logan	payroll	\$273.08
James Quandt	payroll	\$503.30
James Quandt	payroll	\$372.67
James Quandt	payroll	\$547.51
Michael Dirks	payroll	\$1,173.29
Michael Dirks	payroll	\$1,714.04
Michael Dirks	payroll	\$1,173.28
Ron Walls	payroll	\$270.92
Ron Walls	payroll	\$95.56
Susan Verdeyen	payroll	\$357.70
Susan Verdeyen	payroll	\$402.32
Susan Verdeyen	payroll	\$345.21
Thomas Dunn	payroll	\$434.49
Thomas Dunn	payroll	\$601.28
William Oden (Andy)	payroll	\$480.66
William Oden (Andy)	payroll	\$312.88
EFTPS	payroll taxes	\$1,048.62
EFTPS	payroll taxes	\$1,435.20
EFTPS	payroll taxes	\$1,225.68
IL Dept of Revenue	payroll taxes	\$232.12
IL Dept of Revenue	payroll taxes	\$304.89
IL Dept of Revenue	payroll taxes	\$274.40
IMRF	retirement	\$1,798.54
GENERAL/TAX ACCOUNT TOTAL		\$23,560.80

DEVELOPMENT ACCOUNT:		
Rob Brown	monthly expense	\$500.00
Chris Kabbes	monthly expense	\$500.00
Jim Boos	monthly expense	\$500.00
Rob Brown	Christmas bonus	\$100.00
Chris Kabbes	Christmas bonus	\$100.00
Jim Boos	Christmas bonus	\$100.00
Mike Dirks	Christmas bonus	\$100.00
Dave Unkraut	Christmas bonus	\$100.00
Jim Quandt	Christmas bonus	\$100.00
Sue Verdeyen	Christmas bonus	\$100.00
Bahrns Equipment	supplies/repairs	\$52.08
Effingham Equity	supplies/propane	\$746.35
Google	cloud services	\$25.00
Higgs Welding	repair lights on snow plow	\$120.00
Imagine This	marketing Pearson Park	\$35.00
Insightly	computer	\$45.00
Lake Sara Marina	buoy	\$119.98
Betty Logan	copies of recorded leases	\$5.00
Menards	supplies	\$182.70
Milano & Grunloh	Inspection of Dam	\$2,500.00
Anthony Acres	boat sticker sales comm	\$261.00
Bluegill Marina	boat sticker sales comm	\$420.00
Lake Sara Marina	boat sticker sales comm	\$564.00
Mach 1 Lake Sara	boat sticker sales comm	\$2,493.00
Red Fox Landing	boat sticker sales comm	\$270.00
EWA Parks & Rec Account	boat sticker sales 2018	\$15,940.00
USPS	certified mail	\$20.10
DEVELOPMENT ACCOUNT TOTAL		\$25,999.21
GRAND TOTAL FOR NOVEMBER 2018		\$49,560.01

TO: Treasurer of Effingham Water Authority


The Board of Trustees of the EFFINGHAM WATER AUTHORITY have, by resolution, directed payment to be made on the above bills. You are hereby directed to make payment in the aforesaid amounts.

Chairman:



ATTEST

Secretary:



LIST OF BILLS - DECEMBER 2018

payable at January meeting		
GENERAL/TAX ACCOUNT:		
The Law Group	Rent	\$400.00
Al's Electronics	cell phone cover	\$32.00
Consolidated Communications	telephone	\$120.56
Effingham Chamber of Commerce	membership	\$295.00
Frontier	telephone	\$121.38
Lake Sara Water Coop	utilities	\$18.00
MediaCom	utilities	\$135.87
Norris Electric	utilities	\$571.69
Q. Anthony Siemer	professional fees	\$216.00
Sanitation Service	trash	\$240.00
Verizon Wireless	cell phone	\$290.59
Dave Unkraut	payroll	\$951.41
Dave Unkraut	payroll	\$953.50
Dave Budde	payroll	\$530.02
Dave Budde	payroll	\$540.81
James Quandt	payroll	\$460.07
James Quandt	payroll	\$461.09
Michael Dirks	payroll	\$1,173.29
Michael Dirks	payroll	\$1,174.28
Susan Verdeyen	payroll	\$345.22
Susan Verdeyen	payroll	\$362.92
Thomas Dunn	payroll	\$353.97
William Oden (Andy)	payroll	\$316.90
EFTPS	payroll taxes	\$1,210.08
EFTPS	payroll taxes	\$17.18
EFTPS	payroll taxes	\$1,067.38
IL Dept of Revenue	payroll taxes	\$270.60
IL Dept of Revenue	payroll taxes	\$235.83
United States Treasury	payroll taxes 2017	\$2,184.22
IMRF	retirement	\$1,644.61
GENERAL/TAX ACCOUNT TOTAL		\$16,694.47

DEVELOPMENT ACCOUNT:		
Rob Brown	monthly expense	\$500.00
Chris Kabbes	monthly expense	\$500.00
Jim Boos	monthly expense	\$500.00
Arrow Pest Control	lake repairs/maintenance	\$60.00
Big D's Septic Service	pump out septic at Comm.	\$331.25
Effingham Asphalt	wash sand	\$276.40
Effingham Equity	supplies/propane	\$1,900.34
Google	cloud services	\$25.00
Insightly	computer	\$45.00
Intuit	Quick Books payroll	\$19.13
John Deere Financial	lake repairs/maintenance	\$198.47
Larry Heuerman Trucking	rock to oil streets	\$6,307.20
Layton Fire Control	fire extinguisher maint.	\$75.00
Menards	supplies	\$176.55
Mid-Illinois Concrete	chlorine tablets	\$770.00
Spectrum Screen Graphics	t-shirts	\$142.18
TK Grille	Christmas Dinner/Party	\$499.50
USPS	stamps	\$100.00
USPS	certified mail	\$13.40
USPS	stamps	\$350.00
DEVELOPMENT ACCOUNT TOTAL		\$12,789.42
GRAND TOTAL FOR DECEMBER 2018		\$29,483.89

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ATTEST

Secretary:
